

Financial Services for Students

Student Financial Services
Office in Centennial Hall (formerly Administration
Annex), First Floor

(970) 491-6321
www.sfs.colostate.edu

TUITION, FEES, AND EXPENSES

Authority to set tuition rates is vested in the governing boards of Colorado's state institutions of higher education. The tuition rates which apply to any succeeding fiscal year will not be known until June of each year. *The Board of Governors of the Colorado State University System, therefore, reserves the right to change tuition and fee schedules and related policies, including the time, date, and method for payment, at any time.*

Schedule of Tuition and Fees

The most current listing of tuition and fees will be found at www.registrar.colostate.edu.

In addition to the charges listed under each category, students may pay supplemental tuition, appropriate charges for technology, university technology fee, university facility fee, and/or special course fees. Tuition and fees for a student registering for a combination of regular on-campus courses or continuing education courses will be assessed individually according to the schedule established for each.

Students who are off campus for full-time internships, practica, and professional affiliations, and are not concurrently enrolled in other on-campus experiences or courses, will be assessed a reduced student fee.

Undergraduate Colorado resident students are eligible to receive a College Opportunity Fund (COF) stipend from the State of Colorado to apply toward tuition costs. To receive the COF stipend, students must apply for the stipend at <https://cof.college-access.net/cofapp/> AND authorize CSU to receive the funds EACH semester via RAMweb (go to RamPoint and select RAMweb). Go to <http://cof.colostate.edu> for more information.

Tuition and Fee Adjustments

Registration Cancellation

Before classes begin for a particular term, all courses can be canceled via the Web registration system (RAMweb) with no charge and no charges will be assessed. Students not planning on attending must cancel their registration before the fall or spring semester begins or they will be assessed a portion of tuition and fees.

Registration Changes

Tuition and fees will be adjusted (not cancelled) for undergraduate students if credits are added or dropped during the schedule change period at the beginning of the semester. Specific dates are listed in the on-line class schedule. After this deadline, there is no adjustment in tuition and fees if a student drops part of his or her schedule.

University Withdrawal

Once the semester begins in fall or spring, students dropping all courses and leaving the University must contact the Center for Advising and Student Achievement (CASA), Room 121, The Institute for Learning and Teaching (TILT), 801 Oval Drive.

The schedule for tuition and fee adjustments for students withdrawing from the University may be found on the Registrar's website at <http://www.registrar.colostate.edu/records.htm#coursewithdrawal>

Exceptions to the pro-rated tuition and fees adjustments may be made in the following situations:

1. Withdrawing students who received financial aid are subject to specific federal, state, and University withdrawal policies regarding tuition and fees, housing charges, refunds to financial aid programs, and repayments resulting from their withdrawal.

A withdrawal may require an immediate refund of financial aid funds. Refunds are calculated according to Student Assistant General Provisions regulations. The date of a student's withdrawal, financial aid disbursements to the student's account, University

charges, and payments by the student or a third party are used to calculate the refund amount.

The student may have to repay those funds which are in excess of an amount determined to be reasonable for their length of enrollment.

All calculated refunds and repayments will be allocated to financial aid programs first, and any remaining amount to the student.

2. University room and board charges will be assessed through the vacate date from University housing.
3. In the case of a student death, a refund of tuition and fees may be made any time during the semester.
4. Withdrawal as a result of serious illness, disabling accident, military draft, or activation of reserves or National Guard units, initiated at the Center for Advising and Student Achievement (CASA), Room 121 The Institute for Learning and Teaching (TILT), 801 Oval Drive, will be subject to review by the Office of the Vice President for Student Affairs which may recommend a variation from the normal adjustment policy.

Please note: No financial adjustments will be made for a student who is suspended, dismissed, or expelled for breach of discipline.

Student General Fee Appeal Process

Student General Fee appeals must be submitted in writing within the first two weeks of the current term. The request should outline the particular circumstances for an appeal from the mandatory full-time Student General Fee. Send the appeal to Student General Fee Appeal Committee, Office of the Vice President for Student Affairs, Colorado State University, 8004 Campus Delivery, Fort Collins, CO 80523-8004. The following information should be included in the request: full name, CSUID, current address, telephone number, and e-mail address.

Special Fees

Nonrefundable Fees*

Admission application fee	\$ 50.00
Application fee for admission to professional program in veterinary medicine	\$ 60.00
Enrollment deposit and admission Confirmation	\$ 300.00
Composition Placement Examination fee	\$ 40.00
Mathematics Placement Examination fee	\$ 15.00
Credit established by challenge examination	

per credit attempted	\$ 20.00
Dissertation microfilming fee	\$ 65.00
Language Placement Examination fee (one-time charge; no charge for retakes)	\$ 10.00
Charge for Technology, per term; ¹ (college-wide)	
Agricultural Sciences	\$ 82.05
Applied Human Sciences ²	\$ 68.00
Business	\$ 94.50
Engineering	\$ 170.00
Intra-University	\$ 35.50
Liberal Arts	\$ 54.58
Natural Resources	\$ 94.50
Natural Sciences	\$ 94.50
Veterinary Medicine and Biomedical Sciences	\$ 90.00
Transcript fee per copy	\$ 8.00
University Technology Fee	\$ 20.00

*Fees are subject to change.

Special Course Fees

Certain courses require enrolled students to pay fees for special services and/or materials. Courses with fees are indicated by (\$) in the Courses of Instruction section of this catalog. Special course fees are updated in June for the upcoming academic year. For the most current listing of special course fees, visit the Provost/Senior Vice President web page at:

http://www.provost.colostate.edu/files/course_fee/ComprehensiveFY09-10.pdf

The three most common types of special course fees are:

1. For some courses, enrolled students are assessed a uniform fee during registration to cover costs such as the rental of external facilities, the expenses of field placements, the provision of special facilities of a personal nature that the University would not otherwise maintain, and/or the costs of off-campus travel of students with supervising faculty members.
2. For some courses enrolled students are assessed variable fees by the department based upon actual use of expended materials supplied by the department and used by the student in the creation, construction, and/or fabrication of an object of value, such as a class project that becomes the student's property. These fees are

¹ For full-time resident and nonresident undergraduates and graduates. Graduate students in the Colleges of Natural Sciences and Veterinary Medicine and Biomedical Sciences are not assessed a charge. Students enrolled for ten or more credits are considered full time and required to pay the full amount according to their college affiliation. Part-time undergraduate and graduate students pay a prorated amount.

² The College of Applied Human Sciences is the only college that applies their charge during the summer session.

designed for situations in which it is more efficient for the departments to supply the expendable materials because of the inability to make individual purchases economically.

3. For some courses enrolled students are assessed variable fees by the department based upon actual damage or non-return of equipment used in the courses.

All special course fees will be assessed and collected through normal student accounts receivable procedures. *No fees should be paid directly to academic departments or individuals.*

Tuition for Continuing Education Courses

Tuition and course fees assessed for courses offered by the Division of Continuing Education vary by program, level of instruction, and delivery mode. For specific rate information on any of the Division programs, call (970) 491-5288 or toll free (877) 491-4336, or visit the web site at www.learn.colostate.edu.

Additional Expenses

Personal and Living Expenses

The amount of money spent by a student in an academic year (two semesters—August to May) for personal and living expenses varies with current prices and the habits and needs of the student; therefore, it is important that each student estimate the amount of money needed by individual students for such items as entertainment, laundry, and clothing. Expenses not directly related to educational costs are not included in the estimates.

Example of Estimated Direct Expenses for 2009-2010 (based on 15 credits per semester for 2008-2009)

	Resident	Non-Resident
Total base tuition and fees	\$8,630	\$21,590 ¹
College Opportunity Fund stipend credit (Colorado residents) ²	-\$2,670	\$0
Student share of base tuition and fees ³	\$5,870	\$21,590
Charge for technology (average)	\$185	\$185
Living allowance ⁴	\$7,828	\$7,828
Books and supplies	\$990	\$990
Total direct costs for the year ⁵	\$14,873	\$30,593

¹A significant percentage of non-residents with competitive academic records are offered scholarships to help offset the cost of tuition.

²If you are a Colorado resident, be sure to apply for the College Opportunity Fund (COF) at the following website: <https://cof.college->

assist.org.

³There may be additional costs for undergraduate students enrolled in high-cost/high-demand programs and/or upper-division courses. For more information about tuition and fee charges, visit the Registrar's website at <http://www.colostate.edu/Depts/Registrar>.

⁴Based on a standard residence hall room with Meal Plan B. Other residence hall plans are available at varying costs. For details, visit <http://www.housing.colostate.edu>.

⁵This figure does not include personal expenses for additional food, transportation, entertainment, clothing, health care, etc., which vary from student to student.

For more information about annual costs, including estimates of personal expenses, visit sfs.colostate.edu.

Health Insurance

To protect your good health and financial stability, all students are encouraged to carry adequate health insurance coverage. Students who find themselves without adequate coverage are urged to enroll in the University's Student Insurance Plan. The plan is in addition to the medical care already provided by the Hartshorn Health Service. Insurance is not a prerequisite to the use of the Hartshorn Health Service, but is designed to supplement it and to help protect against the high costs of an accident or sickness requiring hospitalization. For more information on the insurance plan or the Hartshorn Health Service, please visit www.hartshorn.colostate.edu.

Beginning in Fall Semester 2008, all new, full-fee paying resident instruction graduate students will be required to enroll in the Student Insurance Plan or demonstrate comparable health insurance coverage. More information is available at www.graduateschool.colostate.edu.

This policy does not impact the current University policy that requires all international students to carry health insurance. International students, please visit the Hartshorn Health Service website listed above.

All international and graduate students are encouraged to visit the website at: www.hartshorn.colostate.edu for specific health insurance requirements.

Housing Deposit

Residence Halls

The housing deposit for residence hall students serves as both a reservation fee and a contractual guarantee. A partial refund of this deposit is available if the applicant cancels his/her request in writing prior to the date the residence halls open for the semester. For specific information about the refund policy, refer to the "Contract/Refund Information" outlined in the Housing and Dining Services guide or on the housing web site at <http://www.housing.colostate.edu>.

University Apartments

An application deposit is required for students applying for university apartments. This deposit will convert to a damage/cleaning deposit at the time of assignment. The deposit will be refunded, upon request, any time prior to confirming an apartment assignment. The refund procedure for current apartment residents is outlined in the Apartment Life Contract Agreement. For further information, refer to the Housing and Dining Services guide or on the housing web site at <http://www.housing.colostate.edu>.

Full-Time/Half-Time Enrollment Status

Enrollment status (full-time, half-time) is determined by the number of credits which the student has completed or is pursuing for the term in which the verification is requested. Courses from which the student has withdrawn or is auditing are not included. (The following schedule for enrollment status differs from the full-time/part-time schedule for tuition and fees.) See the Registrar's Office web site, www.registrar.colostate.edu.) Credit requirements are as follows:

Fall/Spring Semesters:

Undergraduates	
Full-time	12 or more credits
Half-time	6-11 credits
Graduate Students	
Full-time	9 or more credits
Half-time	5-8 credits

Summer Session:

Undergraduates	
Full-time	6 or more credits
Half-time	3-5 credits
Graduate Students	
Full-time	5 or more credits
Half-time	3-4 credits

For verification of enrollment status go to www.ramweb.colostate.edu and click on "Enrollment Verification Certificate."

Graduate Assistants

Full-time graduate assistants receive a minimum monthly stipend during the academic year, as set by the University. Such assistants must register for and complete at least one on-campus credit during each fall and spring semester during which the assistantship is in effect; and such credits as the appointing department may require each summer term during which the appointment is in effect. Assistants may have tuition payments made in their behalf.

IN-STATE RESIDENCY FOR TUITION CLASSIFICATION PURPOSES

Student Financial Services
1st Floor, CentennialHall (formerly Administration Annex)

(970) 491-6321
FAX: (970) 491-5010
<http://www.sfs.colostate.edu>

Refer to the residency section of our website for more information.

Classification of students for tuition purposes is governed by state statute ("tuition law") which sets forth conditions for a student being considered as "in state" for purposes of tuition classification. The tuition law is contained in sections 23-7-101 to 110 of the Colorado Revised Statutes. Although individuals may be considered state residents for voting or other legal purposes after being in the state for a short period of time, the tuition law specifies additional requirements for classification as "in-state" for tuition purposes. The tuition law, which applies to all public institutions of higher education in Colorado, is subject to judicial interpretation and change at any time by the Colorado Legislature. Colorado State University must apply the rules set forth in the Colorado Revised Statutes, and is *not* free to make exceptions except as specifically permitted under the Statute.

Definition of "In-State Residency"

Under the Colorado tuition law, the term "in-state" student means: "A student who has been domiciled in Colorado for one year or more immediately preceding the first day of classes for the term for which such status is claimed." Further the tuition law states: "Attendance at an institution of higher education, public or private, within the state of Colorado shall not alone be sufficient to qualify for domicile in Colorado."

In-state classification requires a domicile in Colorado for 12 months on or prior to the first day of classes of each semester. "Domicile" is the term used to describe the place where a person has chosen to make a permanent and fixed home. Domicile is made up of two components: physical presence and evidence of intent. Both physical presence and evidence of intent must be established to begin the domicile year. A student can only establish domicile in Colorado for tuition purposes if s/he intends to reside permanently in the state, and meets the definition of a "Qualified Person." For exceptions to the one-year domicile requirements please

refer to the residency section of our website at www.sfs.colostate.edu.

Initial residency determination for tuition purposes of any student enrolling at Colorado State University is determined by the Office of Admissions. To be initially considered for in-state classification you must answer all residency questions completely and accurately on the application; failure to do so will result in classification as out-of-state for tuition purposes.

Petition for Reclassification

A petition may be filed if a student wishes to contest out-of-state classification or if s/he has subsequently become eligible for in-state status. Petition materials and a copy of the Colorado Revised Statutes may be obtained from Student Financial Services. Petitions will be processed only for students who have been admitted to the University and currently enrolled for the semester they are requesting a change in classification.

A student's current tuition classification will remain until they have received notification from the Student Financial Services Tuition Classification Officer indicating a residency change has been approved. Students who are petitioning for in-state classification remain responsible for paying their tuition based upon current tuition classification. Students are strongly urged to petition by the "Priority Deadline to Submit Petition" provided on our website in order to receive a response of their tuition classification prior to the beginning of the semester and tuition and fee deadlines.

Petition Process/Deadline

Student Financial Services must receive completed petitions no later than the published deadline date for the semester for which the student is petitioning. Deadlines are provided on our website at www.sfs.colostate.edu. Petitions will not be accepted after the published deadline date and incomplete petitions will not be accepted and/or reviewed for that semester, and the tuition classification and tuition assessment will remain nonresident for that term.

Petitioners will be notified of the results of their petition by mail. Please allow up to six weeks for notification. If additional information is required, the additional information must be submitted within 15 days from the original petition unless special arrangements are made with the Tuition Classification Officer.

Decisions made by the Tuition Classification Officer may be appealed to the University's Residency Appeals Committee. A student wanting to appeal the decision to the Residency Appeals Committee must contact Student Financial Services no later than two weeks (10 business days) after the date of

the letter in which the decision was conveyed to the petitioner. The decision of the Residency Appeals Committee is the final University determination for that specific semester. In addition, there are no provisions in the Tuition Classification Statutes for retroactive compliance.

The fact that a student does not qualify for in-state status in any other state does not guarantee in-state status in Colorado; in-state classification is governed solely by Colorado statute. The tuition classification statute places the burden of proof on the petitioner to provide clear and convincing evidence of eligibility.

Any student who provides false information to avoid paying out-of-state tuition may be subject to legal and/or disciplinary actions.

Military Personnel and/or Their Dependents

Active-duty Military Personnel Stationed in Colorado

1. Active-duty personnel of the armed forces of the United States and Canada and their dependents (as defined by military regulations) are eligible for in-state status, regardless of domicile or length of residence in Colorado. The military member must have active duty status and report to a duty station in Colorado, as certified by their military command, by the first day of the semester. Members of the Colorado National Guard, regardless of length of residence in Colorado, if showing "sole residency," are eligible for in-state status. To request the Military Tuition Adjustment Request Form, contact Student Financial Services.

Military dependents granted in-state classification who maintain continuous enrollment in a Colorado college can continue to be classified as in-state for tuition purposes even though the military member has been transferred out of Colorado (this eligibility expires as of the first term that begins after retirement or loss of dependent status, unless the student meets the requirements for domicile [see definition of domicile for tuition purpose] in Colorado).

2. If a parent of an unemancipated student was active-duty in Colorado at any time during the student's senior year of high school in Colorado, and has been transferred out of Colorado, the student may be eligible for in-state classification based on a military waiver, if the student enrolls in a public institution of higher education in Colorado within 12 months of high school graduation, and the student did not attend college outside Colorado during that 12 months.

Active-Duty Military Personnel Domiciled in Colorado Prior to Enlistment, But Currently in Another State

1. To retain domicile in Colorado during an absence from Colorado due to military orders, military personnel must maintain Colorado as their state of legal residence for tax purposes and voters must maintain Colorado voter registration.
2. A person domiciled (see definition of domicile for tuition purposes) in Colorado for one year prior to enlisting in active duty who returns permanently to Colorado within 6 months of discharge is eligible for in-state tuition classification regardless of changes of domicile while active duty.

Note: Military personnel may not establish domicile in Colorado for tuition purposes while residing elsewhere or while being physically present in the state only on a temporary basis. If a student/parent meets the requirement for domicile (see definition of domicile for tuition purposes) in Colorado for one year, the student must submit a petition to Student Financial Services to be considered for in-state classification for tuition purposes.

International Students

Persons who are lawful permanent residents or who are admitted as refugees are eligible to establish domicile for tuition purposes.

Non-immigrant aliens who are residing in Colorado for purposes other than education may qualify for in-state status after one year of Colorado residence. Non-immigrants in the following student categories cannot qualify for in-state tuition classification: F-1, F-2, H-3, H-4 (if the visa holder is the spouse or child of an H-3), J-1 and J-2 (if the J-1 visa holder is a student or trainee), M-1, and M-2.

Economic Development Incentives

1. Grants in-state status to employees and the employee's children (NOT spouses) if the employee moved to Colorado as a result of the employer's moving "all or a portion of its operations to Colorado as a result of receiving an incentive from the Colorado Office of Economic Development or an incentive from a local government economic incentive program. The employee must have been working for the employer prior to the relocation.
2. Grants in-state tuition to the child of a new faculty member (but NOT the faculty member or spouse) at "a state-supported institution of higher education."

PAYING YOUR BILL

*Cashiers Office
First Floor Lory Student Center*

(970) 491-2767
www.bursar.colostate.edu

You can make a payment on your student account by using CSU's preferred payment option – Web Cashier. Web Cashier is the fastest, most secure way to make a payment. Web Cashier is a free service to students and their parents and is easy to use.

Web Cashier can be accessed through RAMweb at www.ramweb.colostate.edu. You simply need your routing number and account number from the bottom of a personal check.

For details on other payment options, please visit the Bursar's web site at www.bursar.colostate.edu.

Payment of Student Accounts

*Student Financial Services
Office in Centennial Hall (formerly Administration Annex), First Floor*

(970) 491-6321
<http://www.sfs.colostate.edu>

CHARGES	FALL	SPRING
Approximately 1/3 tuition, fees, technology charges, housing & health insurance	August	January
Approximately 1/3 tuition, fees, technology charges, housing & health insurance*	September	February
Approximately 1/3 tuition, fees, technology charges, housing & health insurance**	October	March

* 1/2 if not assessed on first statement.

**All due if not assessed on the first two statements.

All other charges for University Services should be paid in the month billed. Summer session tuition is due when billed.

University charges are due by the date specified on the bill. Due dates are the 10th of each month unless the 10th falls on a weekend or holiday, then the due date is the following business day. All payment should be in U.S. currency. Mailed payments must reach the University Cashier's Office, 6015 Campus Delivery, by 4:00 p.m. (MT) on the due date. Payments by check are processed when received – postmarks do not apply and future dates are not honored. Online payments through the Web Cashier or CASHNet SmartPay must be made by 2:00 p.m. (MT) on the due date

for the payment to be considered timely. Penalties for late payment include holds on University services and a 1.5% late payment charge of the past due balance. Penalties are initiated for the purpose of encouraging prompt payment.

Student Account Notes

Students are responsible for all charges on their account and arrangement of payments due. Payments should only be made when a balance due exists on an account. All overpayments will be refunded to the student.

Failure to pay amounts due may result in referral of outstanding balances to a collection agency. These agencies may take legal action to collect past due balances. Further, the University reserves the right to impose a penalty fee and financial hold for returned checks (refer to Returned Checks policy).

Students who are sponsored by a third party may request direct billing to the sponsor for tuition, fees, and other related educational expenses. Detailed information on sponsor billing is available upon request from the Student Financial Services Office or <http://www.sponsorbill.colostate.edu>. Arrangements for sponsor billing must be made prior to the student account due dates to prevent late payment penalties.

“Billing Information” at <http://www.ramweb.colostate.edu> provides more information on setting up a billing address, billing statement information, accepted payment methods, credit balance refunds, and education tax credit information.

University Student Account Statements are mailed to the current billing address. If a billing address has not yet been created, statements will be mailed to the current mailing address on file with the University.

Unpaid past due balances may cause a hold on registration, transcripts, and diploma. The University will not register a student, confer a degree on a student, nor provide official transcripts to any student or former student who has past due financial obligations to the University until the hold is removed. The release of the hold may be expedited by paying the past due balance in full.

Returned Checks

All returned checks, either paper or electronic, will incur a penalty as provided by state law.

The University will attempt to contact the originator of the check by mail and by telephone. In the case of students, a notice will be mailed to the student’s Fort Collins area address. If no response is received, a follow-up mailing will be sent to the student’s permanent mailing address of record. (All students are required to maintain an accurate address

and telephone number with the University at all times.) These reparative payments are due by the method and deadline specified in the letter. The payment must be equal to the full amount of the invalid check plus penalty and fee if applicable. Failure to follow through will result in further collection actions. Please note: If the presentation of the original check permits a student to register for an academic term and if full payment of the returned check plus penalty and fee is not made by the specified deadline, the student’s class schedule will be canceled.

Address Updates

It is the student’s responsibility to maintain correct addresses with the University. To create or update an existing address, go to <http://www.ramweb.colostate.edu>. Then click on Change My Address/Telephone.

FINANCIAL ASSISTANCE

Student Financial Services

Office in Centennial Hall (formerly Administration Annex), First Floor

(970) 491-6321

<http://www.sfs.colostate.edu>

Student Financial Services administers a variety of institutional, state, federal, and private financial assistance programs for qualified students. Financial assistance programs include scholarships, grants, loans, and employment. Employment opportunities available include the Work-Study Program, on-campus departmental positions, and community part-time employment.

Financial Aid Programs

Colorado State University offers a variety of financial assistance programs for students based on merit and income. Awards recognize scholastic achievement, assist low income students, and provide funding so students can reach their goal of graduation.

Detailed information on all financial aid programs is available on request from Student Financial Services and on the Web site at www.sfs.colostate.edu. Financial aid policies and procedures may change without notice.

Scholarships

Colorado State University administers state, federal institutional, private agency, foundation, service club, and individual scholarships. The Colorado State University Scholarship Application (CSUSA) is available on RAMweb

December 1 to March 1 of each year. Students use the CSUSA to apply for most University scholarships. Scholarship information, including specific criteria, application requirements, and deadline dates is available on the Web site.

Grants

Colorado State University administers a number of grant programs available to undergraduate students. Several are restricted to Colorado residents.

- Academic Competitiveness Grant
- Colorado Leveraging Educational Assistance Partnership Program
- Colorado Student Grant (Colorado's College Responsibility Program)
- CSU Ram Grant
- Federal Pell Grant
- Federal Supplemental Educational Opportunity Grant
- National SMART Grant

Additionally, the University administers the Federal Pell Grant program for qualified undergraduates. The federal government establishes the dollar limit for the Federal Pell Grant program each year. All grants may be re-awarded in subsequent years, providing the student reapplies for financial aid, continues to document financial need, and maintains satisfactory academic progress.

Loans

Colorado State University participates in the following loan programs:

- Federal Perkins Loan Program
- Federal Direct Loan Programs, both subsidized and unsubsidized
- Federal Direct Parent PLUS Loan Program
- Federal Direct Graduate PLUS Loan Program
- Health Professions Loan Program – veterinary medical degree program only

Loan amounts vary depending on degree program, need, eligibility, availability of funds, and maximum limits established by federal regulations.

Work-Study

The Federal and State Need-Based Work-Study Program is administered by Student Employment Services and provides part-time employment opportunities to qualified students. Both undergraduate and graduate students are eligible to

apply. Awards are based on the evaluation of students' financial need and availability of funds.

The Merit Work-Study Program is available to University students and they do not have to document financial need. Students must find a job, generally on campus, which relates to their academic major. All regularly enrolled students, other than Colorado resident graduate students, are eligible to apply. Applications are available online beginning in early February for the next academic year.

Applying for and Retaining Financial Aid

Application Procedures for Need-Based Financial Aid

Students use the Free Application for Federal Student Aid or FAFSA on the Web, <http://www.fafsa.ed.gov>, to apply for financial aid. Application and procedures for any of the above programs may be obtained from Student Financial Services and is available on the website.

Satisfactory Academic Progress Standards

Students applying for and/or receiving financial aid are expected to maintain satisfactory academic progress. Failure to perform at established levels may result in students becoming ineligible for financial aid. Students must complete 75% of the credits they attempt, be in good academic standing at the University, and must not exceed established credit limits for their degree program. Copies of the complete policy are available at Student Financial Services, in "Your Financial Aid Guide," or on the website.

Ceased Attendance

Students who receive all F, U, and/or W grades for a semester will be required to verify the last date of attendance and may be required to return up to 50% of the financial aid received.

Fraudulent Receipt of Funds

Students who receive student aid funds through a misrepresentation, falsification, or omission of information may have their names referred to appropriate law enforcement authorities for possible prosecution under the law. Any person who purposely gives false or misleading information may be fined \$20,000, sent to prison, or both.

Reporting Changes

All students must immediately notify Student Financial Services of any additional resources, such as scholarships, veteran's benefits, etc., any changes in their financial situation, residency, class standing, or any other factors which can reasonably be construed to impact their eligibility for financial aid.

Student Employment Services

Office in Student Services Building, Room 133
(970) 491-5714

<http://www.ses.colostate.edu>

Student Employment Services is responsible for the University's Student Employment Program. This office lists work-study positions, some of the University's on-campus student hourly positions, and is a central listing source for employers to post community jobs. Students may view job notices on RAMweb.

All individuals who are currently enrolled with at least one or more resident instruction (RI) credits and degree-seeking may use this service.

Student employees, both work-study and student hourly, are compensated on an hourly basis and are paid every other week through direct deposit to their personal checking or savings account. All student employees enrolled at least half-time in resident instruction credits as degree-seeking students as of the census date for each semester are exempt from retirement withholdings.

Several thousand students work on campus each year through the work-study and student hourly programs, and a large number of students have found employment through the off-campus employment program.

Colorado State is an Equal Opportunity Employer, and adheres to the state's fiscal rules and the regulations set forth by the Department of Education and the Colorado Department of Higher Education which govern the work-study and student employment programs.

Student Employment Services staff encourages any student seeking a job to contact them.

Veterans' Benefits

The Registrar's Office assists the Department of Veterans' Affairs (VA) in providing certification for the following education benefits:

- Under Title 38, U.S. Code
- Chapter 30 (Montgomery G.I. Bill)
- Chapter 31 (Vocational Rehabilitation)
- Chapter 32 (Post-Viet Nam Era)
- Chapter 33 (Post-9/11 G.I. Bill)
- Chapter 35 (Dependents Educational Assistance)
- Under Title 10, U.S. Code
- Chapter 1606 (Selected Reserve/National Guard Members)
- Chapter 1607 REAP (Reserve Education Assistance Program)

Students eligible for any of these benefits must contact the Registrar's Office as soon as possible prior to the expected date of enrollment. Applicants should apply to Colorado State University in a degree-seeking major or for teacher licensure before applying for veterans' education benefits.

A description of the regulations governing receipt of veterans' education benefits, Standards of Progress, and other policies is available at:

www.colostate.edu/Depts/Registrar/records.htm#vebo.

Financial Support for Graduate Students

Graduate students seeking financial support should consult the appropriate section of the *Graduate and Professional Bulletin*,

<http://graduateschool.colostate.edu/index.asp?url=funding>.

Merit-based awards, such as fellowships and assistantships, are available on a competitive basis through the academic departments. Need-based support, such as loans or work-study positions, may be provided to students who apply for financial aid and qualify based on financial aid guidelines.

Colorado State University reserves the right at any time, without notice, to change, modify, or cancel any course, program, procedure, policy, financial requirement, or disciplinary arrangement set forth in this catalog whenever, in its sole discretion, it determines such action to be appropriate. Furthermore, Colorado State will not be responsible for any failure to present or complete any course or program or to perform any other activity, function, or obligation mentioned in this catalog. Since changes may occur at any time, students must check the relevant website (as noted throughout various chapters in this catalog).