ENROLLMENT AND ACADEMIC RECORDS

Information about credits, enrollment status, credit overloads, class schedules, registration process, registration waitlist, course overrides, late registration, registration cancellation prior to start of term, and repeating a course may be found in the Registration (https://catalog.colostate.edu/general-catalog/academic-standards/registration/) section of the General Catalog.

- About Grades
- About Withdrawals
- Class Attendance and Final Exams

Assessment of Tuition and Fees Based on Registration Changes in Full or Part-Time Status

Tuition and fees will be adjusted for students that go above or below the full-time credit assessment cut-off during the add/drop period at the beginning of the semester. The specific dates are listed in the appropriate online class schedule. After this deadline, there is no adjustment in tuition and fees if students withdraw from any portion of the courses for which they are registered.

Continuous Registration

All students admitted to a graduate degree program are required to be continuously enrolled in their degree program in the fall and spring semesters. This policy applies from the time of first enrollment through the graduation term. Students should contact their advisor if they do not plan to register for at least one credit of course work or research. Students graduating in summer term are required to be registered for at least one credit or Continuous Registration (CR). Students registering for CR will be assessed a fee for each semester of CR registration. If Continuous Registration is added on or after the first day of the term, a $50 late registration charge will be applied. See Special Fees (https://catalog.colostate.edu/general-catalog/graduate-bulletin/tuition-fees-expenses/#special-fees).

Students enrolled for Continuous Registration in any term may not be considered enrolled full time for the purposes of, for example, financial aid, student loans, visas, or employment. Moreover, to receive full privileges for the summer term, students must be enrolled either in the summer or for the following fall term.

Credit Load

Graduate assistants are required to register for at least one credit of course work and/or research during fall and spring terms. Assistants who have an appointment in effect in the summer must register for such credits as the appointing department may require. Students on other forms of financial assistance should register for the number of credits required by the sponsor.

Schedule Changes and the Add/Drop and Withdrawal Periods

See Schedule Changes (https://catalog.colostate.edu/general-catalog/academic-standards/registration/#schedule-changes).

Registration Alternatives

Independent Study

Independent study is a type of learning that supplements regular, supervised classroom instruction by permitting the student to carry such learning even further, working independently under necessary and sufficient guidance of a supervising instructor. While details of each independent study project are negotiated by the student and instructor, the expectation is that at least three hours per week of directed effort on the student's part is required for each credit. Personal contact (face-to-face, telephone, Internet, or other forms of communication) is expected.

The instructor and the student shall specify, in writing, the requirements the student should fulfill to complete the course, including due date, contact expectations, number of credits, and other pertinent information. The instructor, student, and department head shall sign this statement and retain a copy. Upon completion of the project, a copy or description of the work involved shall be retained in the department for at least seven years.

About Grades

See Grade Points (https://catalog.colostate.edu/general-catalog/academic-standards/grading/#grading-scale).

Student Option Satisfactory/Unsatisfactory

Satisfactory/Unsatisfactory registration for graduate students is subject to limitations imposed by graduate committees and departments. Required courses listed on the program of study may not be taken on a "student-option satisfactory/unsatisfactory" basis. Courses which are offered "satisfactory/unsatisfactory only" or "instructor option satisfactory/unsatisfactory" are acceptable. Background courses may be taken "student-option satisfactory/unsatisfactory" if department policies permit. Registration for satisfactory/unsatisfactory should be approved by the advisor prior to enrollment and cannot be altered except during the schedule change period. Repeating a course on a satisfactory/unsatisfactory basis for which a previous traditional grade was assigned will not alter the effect of the previous grade on the GPA. For "student-option satisfactory/unsatisfactory" courses:

- A correct satisfactory/unsatisfactory registration including advisor approval is the express responsibility of each student.
- Performance equivalent to a grade of C or better is recorded as S (Satisfactory); performance equivalent to a D or F is recorded as U (Unsatisfactory). Neither the S nor the U are used in calculating the CSU grade point average.
- A grade for a course taken as satisfactory/unsatisfactory may not be converted to a traditional grade for purposes of improving the GPA to meet graduation or scholastic requirements.
- When it is determined that an ineligible student is or has been registered for a satisfactory/unsatisfactory course, a traditional grade will be assigned.

Auditing a Class

See Audit (https://catalog.colostate.edu/general-catalog/academic-standards/grading/#audit).

Incompletes

See Incomplete Grades (https://catalog.colostate.edu/general-catalog/academic-standards/grading/#incompletegrades).

Discontinuing a Class (Student Non-Attendance)

See Discontinuing a Class (https://catalog.colostate.edu/general-catalog/academic-standards/grading/#discontinuing-class).

Grade Appeals

See Grade Appeals (https://catalog.colostate.edu/general-catalog/academic-standards/grading/#grade-appeals). (http://catalog.colostate.edu/general-catalog/academic-standards/grading/)

Semester Grades

See Semester Grades (https://catalog.colostate.edu/general-catalog/academic-standards/grading/#semestergrades).

Transcripts

See Transcripts (https://catalog.colostate.edu/general-catalog/academic-standards/grading/#transcripts).

Enrollment or Degree Verification

For verification of enrollment status, term(s) of attendance, or degree awarded, go to RAMweb (http://ramweb.colostate.edu). For other types of verification, contact the Office of the Registrar (https://registrar.colostate.edu/contact-us/) in Centennial Hall, Room 100.

Degree Conferral

See Degree Conferral (https://catalog.colostate.edu/general-catalog/academic-standards/graduation/#degree-conferral).

About Withdrawals

Withdrawal from a Course

See Withdrawing from a Class (https://catalog.colostate.edu/general-catalog/academic-standards/registration/#withdrawingfromaclass).

Withdrawal from CSU

See Semester Withdrawal (https://catalog.colostate.edu/general-catalog/academic-standards/registration/#semesterwithdrawal).

Called to Active Military Duty

Called to Active Military Duty (https://catalog.colostate.edu/general-catalog/academic-standards/registration/#call-to-active-duty).

Semester Withdrawal for Call to Active Duty Process

See Semester Withdrawal for Call to Active Duty Process (https://catalog.colostate.edu/general-catalog/academic-standards/registration/#semesterwithdrawal).

Retroactive Withdrawal

See Retroactive Withdrawal (https://catalog.colostate.edu/general-catalog/academic-standards/registration/#retroactivewithdrawal).

Class Attendance and Final Exams

Class Attendance Regulations

See Class Attendance Regulations (https://catalog.colostate.edu/general-catalog/academic-standards/academic-policies/#attendance-regulations).

Final Examinations

See Final Examinations (https://catalog.colostate.edu/general-catalog/academic-standards/academic-policies/#final-examinations).